

## Annex A - Comparison of Q1 Budget Monitoring

	Q1 position		
	Current Budget	Actual Exp	Variance (under) / over spend
	£	£	£
<b>Democratic Services</b>			
DRM001-Democratic Representation	153,093	150,130	(2,963)
DRM002-Support To Elected Bodies	128,754	125,246	(3,508)
ELE001-Registration of Electors	57,465	55,163	(2,302)
ELE002-District Elections	1,500	3,422	1,922
SUP001-Administration	36,801	35,674	(1,127)
<b>Total - Democratic Services</b>	<b>574,829</b>	<b>575,135</b>	<b>306</b>

	Q1 position		
	Current Budget	Actual Exp	Variance (under) / over spend
	£	£	£
<b>Environmental &amp; Regulatory Services</b>			
BUC001-Building Control - Fee Earning Work	27,611	11,612	(15,999)
BUC002-Building Control - Non Fee Earning Work	912	897	(15)
EMP001-Emergency Planning	7,322	4,928	(2,395)
ESM001-Environment - Service Mgmt & Supp Serv	27,878	27,426	(453)
PSH002-Private Sector Housing-Condition of Dwellings	750	0	(750)
REG001-Environmental Health General	0	0	0
REG002-Licensing	(21,426)	(27,681)	(6,255)
REG009-Environmental Protection	60,189	67,418	7,229
REG011-Authorised Process	(3,000)	(1,705)	1,295
REG013-Pollution Control	32,563	32,108	(455)
REG016-Food Safety	39,034	37,827	(1,207)
REG021-Statutory Burials	1,250	1,695	445
STC011 - Abandoned Vehicles	0	(500)	(500)
TAC309-Other Trading Services - Markets	4,475	8,867	4,392
<b>Total - Environmental &amp; Regulatory Services</b>	<b>177,559</b>	<b>162,891</b>	<b>(14,668)</b>

BUC001 - fee income is £13,000 ahead of budget

**Finance, Human Resources & Procurement**

	Q1 position		
	Current Budget	Actual Exp	Variance (under) / over spend
	£	£	£
SUP003-Human Resources	54,146	57,385	3,238
HLD319 - New Initiatives	0	0	0
SUP009-Accountancy	95,227	89,581	(5,646)
SUP010-Internal Audit	151,293	157,241	5,948
SUP011-Creditors	11,888	10,266	(1,622)
SUP012-Debtors	16,511	14,150	(2,361)
SUP013-Payroll	15,955	14,390	(1,565)
SUP019-Health & Safety	9,334	9,265	(68)
SUP020-Training & Development	8,109	7,978	(132)
SUP033-Central Purchasing	10,619	10,446	(172)
SUP035-Insurances	2,723	2,679	(44)

**Total - Finance, Human Resources & Procurement**

<b>536,828</b>	<b>534,236</b>	<b>(2,592)</b>
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**ICT, Change & Customer Services**

	Q1 position		
	Current Budget	Actual Exp	Variance (under) / over spend
	£	£	£
SUP002-Consultation, Policy & Research	938	0	(938)
SUP005-ICT	487,252	489,423	2,171
SUP008-Reception/Customer Services	164,053	161,169	(2,884)
TMR002-Street Furniture & Equipment	(4,313)	(929)	3,384

**Total - ICT, Change & Customer Services**

<b>1,489,556</b>	<b>1,491,290</b>	<b>1,734</b>
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Q1 position		
Current Budget	Actual Exp	Variance (under) / over spend
£	£	£

#### Land, Legal & Property

ADB301-3 Welch Way (Town Centre Shop)	12,398	8,479	(3,918)
ADB302-Guildhall	2,689	(1,310)	(3,999)
ADB303-Woodgreen	152,665	149,741	(2,925)
ADB304-Elmfield	(30,000)	(29,909)	91
ADB305-Corporate Buildings	176,727	185,918	9,191
ADB306-Depot	23,831	24,281	451
FIE346-Marriotts	(192,718)	(199,453)	(6,735)
LLC001-Local Land Charges	(9,438)	(5,036)	4,402
SUP004-Legal	87,762	59,844	(27,918)
TAC303-Swain Court & Newman Court Ind Est Witney	(17,834)	(25,298)	(7,464)

#### Total - Land, Legal & Property

206,082	167,256	(38,825)
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SUP004 - employee costs for the shared service are underspent due to 2 vacancies recruited to in Q2

Q1 position		
Current Budget	Actual Exp	Variance (under) / over spend
£	£	£

#### Leisure & Communities

CCR001-Community Safety (Crime Reduction)	102,821	97,436	(5,385)
CCR002-Building Safer Communities	(1,775)	(231)	1,544
CCR301 - Communities Revenue Grant	105,000	105,010	10
CCT001-CCTV	(3,370)	(294)	3,075
CSM001-Cultural Strategy	23,874	22,429	(1,445)
CUL001-Arts Development	(12,580)	(14,887)	(2,306)
ECD001-Economic Development	36,968	40,056	3,088
ECD010 – SPF Community and Place	394,299	394,299	0
REC001-Sports Development	4,748	9,815	5,067
REC002-Recreational Facilities Development	15,087	21,939	6,852
REC003-Play	21,340	21,658	318
REC301-Village Halls	4,039	3,974	(66)
REC302-Contract Management	(514,844)	(558,542)	(43,698)
SUP016-Finance - Performance Review	30,204	29,714	(490)
TOU001-Tourism Strategy and Promotion	1,319	785	(534)

#### Total - Leisure & Communities

207,130	173,161	(33,969)
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REC302 - contract income is £41,000 ahead of budget, a variance that is likely to remain for the remainder of the financial year

Q1 position		
Current Budget	Actual Exp	Variance (under) / over spend
£	£	£

#### Environmental Services

CCC001-Climate Change	35,673	43,242	7,569
COR301-Policy Initiatives - Shopmobility	4,468	4,395	(73)
CPK001-Car Parks - Off Street	143,898	146,540	3,552
ENI002-Grounds Maintenance	156,192	164,117	7,925
ENI303-Landscape Maintenance	20,289	23,289	3,000
FLD001-Flood Defence and Land Drainage	41,869	39,065	(2,804)
REG004-Dog Warden	12,500	9,053	(3,447)
REG018-Pest Control	0	0	0
REG019-Public Conveniences	26,564	33,111	6,547
REG023-Environmental Strategy	22,194	21,509	(685)
RYC001-Recycling	595,797	573,693	(22,104)
RYC002-Green Waste	(1,294,518)	(1,264,076)	30,442
RYC003-Food Waste	269,168	267,243	(1,926)
STC001-Street Cleansing	0	0	0
STC004-Environmental Cleansing	236,752	239,171	2,419
TRW001-Trade Waste	(328,782)	(465,247)	(136,464)
TRW002-Clinical Waste	(125)	0	125
WST001-Household Waste	526,847	531,396	4,549
WST004-Bulky Household Waste	4,562	(248)	(4,810)
WST301-Env. Services Depot, Downs Rd, Witney	47,938	48,425	488

#### Total - Environmental Services

<b>521,286</b>	<b>414,681</b>	<b>(105,695)</b>
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RYC001 - the dry mixed recycling contract is performing better than budgeted, with an underspend of £25,000 at the end of Q1

RYC002 - Green Waste licence income is £33,000 behind budget at the end of Q1. It is likely that this income will be behind target for the remainder of the year as 95% of licences are purchased in Q1.

TRW001 - Trade Waste is £164,000 ahead of target for the first half of the year, partially offset by £27,000 of expenditure on replacement bins, but the initial forecast for the end of the year is an underspend of £250,000 in this cost centre.

	Q1 position		
	Current Budget	Actual Exp	Variance (under) / over spend
	£	£	£
<b>Planning &amp; Strategic Housing</b>			
DEV001-Development Control - Applications	(84,352)	(74,538)	9,814
DEV002-Development Control - Appeals	55,680	30,705	(24,975)
DEV003-Development Control - Enforcement	0	0	0
ENA001-Housing Enabling	37,496	36,406	(1,090)
ENI301-Landscape Initiatives	16,272	15,143	(1,130)
HLD315-Growth Board Project (Planning)	(61,181)	(63,267)	(2,086)
PLP001-Planning Policy	171,707	157,327	(14,380)
PLP003-Implementation	0	0	0
PLP004-Conservation	99,047	74,589	(24,458)
PSM001-Planning Service Mgmt & Support Serv	32,307	23,995	(8,312)
<b>Total - Planning &amp; Strategic Housing</b>	<b>266,976</b>	<b>200,359</b>	<b>(66,617)</b>

DEV002 - it is difficult to predict when planning appeals will be lodged or to forecast whether the full budget will be exhausted by the end of the year. The budget for 2026/27 will be reviewed based on the information available at the time

PLP001 - the underspend relates to a vacant post which has been vacant since the beginning of the financial year.

PLP004 - the underspend relates to two vacant posts which have now been recruited to.

Q1 position		
Current Budget	Actual Exp	Variance (under) / over spend
£	£	£

#### Retained Services

COR002-Chief Executive	132,629	124,529	(8,100)
COR003-Corporate Policy Making	20,176	19,659	(517)
COR004-Public Relations	89,965	96,167	6,203
COR005-Corporate Finance	148,579	154,337	5,757
COR006-Treasury Management	6,675	6,300	(375)
COR007-External Audit Fees	0	0	0
COR008-Bank Charges	19,625	19,899	274
COR012 - Publica Review	9,192	9,151	(41)
COR302-Publica Group	186,685	184,595	(2,090)
FIE341-Town Centre Properties	(101,743)	(104,092)	(2,349)
FIE342-Miscellaneous Properties	85,390	75,396	(9,994)
FIE343-Talisman	(292,987)	(300,175)	(7,188)
FIE344-Des Roches Square	(107,873)	(112,883)	(5,010)
FIE345-Gables at Elmfield	0	5,415	5,415
NDC001-Non Distributed Costs	204,000	208,693	4,693
TAC304-Witney Industrial Estate	(42,855)	(39,785)	3,070
TAC305-Carterton Industrial Estate	32,983	41,110	8,127
TAC306-Greystones Industrial Estate	(436)	(1,676)	(1,240)
TAC308-Other Trading Services - Fairs	2,375	0	(2,375)

#### Total - Retained Services

392,381	386,639	(5,741)
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### Revenues & Housing Support

	£	£	£
HBP001-Rent Allowances	89,593	95,404	5,811
HBP003-Local Housing Allowance	0	0	0
HBP005-Benefit Fraud Investigation	1,597	0	(1,597)
HOM001-Homelessness	(475,545)	(470,414)	5,131
HOM004-Refugees	0	0	0
HOM005-Homelessness Hostel Accomodation	(998)	(2,215)	(1,218)
HOM006 - The Old Court	12,687	21,102	8,414
HOM007-Afghan Resettlement Programme	(209,190)	(209,190)	(0)
HOM008-Homes for Ukraine	9,157	9,157	0
LTC001-Council Tax Collection	123,872	119,412	(4,460)
LTC002-Council Tax Support Administration	1,934	0	(1,934)
LTC011-NNDR Collection	37,680	38,660	980
PSH001-Private Sector Housing Grants	13,826	14,077	251
PSH004-Home Improvement Service	22,724	18,983	(3,741)

### Total - Revenues & Housing Support

Q1 position		
Current Budget	Actual Exp	Variance (under) / over spend
£	£	£
(372,661)	(365,313)	7,347